



JOHNS CREEK FOUNDATION

Johns Creek Foundation Grant Request

General Information

The following should include a cover letter stating specifically the name of the main contact for this application.

1. Copy of your organization's 501(c)3 letter.
2. Copy of your organization's audited Balance Sheet.
3. A list of your Board of Directors including short bios.
4. A description of your organization including a short history including growth. (1/2 to 1 page in length)
5. A description of who is served overall by your organization, including specifics on Johns Creek residents. (for example, 75% of students, etc.)

Project Specific Information

1. Your project narrative. (1 page in length)
2. Dates and location of your project. (1/2 page)
3. Your project budget including other funding you will receive or expect. (1/2 to 1 page in length)
4. Identification of the specific need for funding from the Johns Creek Foundation, the exact amount requested and explanation of how the funds will be spent. (1 page)
5. Explanation of how the Johns Creek Foundation will be recognized. (1/2 page)

Delivery of Grant Request

Via USPS: 5805 State Bridge Road, Suite G172
Johns Creek, GA 30097

Via Email: info@johnscreekfoundation.org